OVERVIEW OF THE COLLECTION

Author: Unknown

Title: Auxiliary of the Athens Mental Health Center

Date: 1955-1983

Abstract: Records of activities and membership

Quantity: .6 cu. ft.

BIOGRAPHY OF MARY VICKERS

The first president of the Auxiliary of the Athens Mental Health Center was Mary V. (Vickers) Erksine. She dedicated much of herself to the service of the auxiliary from 1954-1969. The auxiliary was dissolved in 1983.

SCOPE AND CONTENTS OF THE COLLECTION

This relatively small collection provides an incomplete record of the activities and membership of the Auxiliary of the Athens Mental Health Center for the period 1955 through its dissolution in 1983.

ORGANIZATION OF THE COLLECTION

These records are organized into the following series:

Series I: Auxiliary Organization Records
Series II: Financial Records
Series III: Special Projects and Publicity
Series IV: Executive Board Records
Series V: Correspondence

Abbreviations within content list:
Restrictions: The collection is open under the rules and regulations of the Ohio University Libraries.

Preferred Citation: Researchers are requested to cite the collection name, collection number, and the Ohio University Libraries, in all footnotes and bibliographical references.

Accession Number: 83-79

Provenance: The Ohio University Archives received the collection as a gift from Mrs. Rosemary Shay in October 1983. Mrs. Shay had been active in the Auxiliary.

Property Rights: Ohio University retains all property rights to the collection.

Copyrights: Ohio University retains all copyrights unless retained by the donor, other correspondents, or other artists.

Photoduplication: Ohio University will entertain requests to photocopy reasonable amounts of material from the collection for the convenience of individual researchers.

Processing: The collection was originally processed by Jeannette Davis and reorganized by Mark Cave in November 1987.

Note to Researchers: To request materials, please note both the location and box numbers shown below.
CONTAINER LIST

<table>
<thead>
<tr>
<th>Box/Folder</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td><strong>Series I:</strong> Auxiliary Organization Records</td>
<td></td>
</tr>
<tr>
<td>1 / 1</td>
<td>Constitution and By-laws, Membership Roster, 1955</td>
</tr>
</tbody>
</table>
| 2 | Record Book, 1961-1974  
- Includes minutes for all auxiliary board meetings held within the above dates |
| **Series II:** Financial Records |
| 3 | Annual Reports, 1955-1977 |
| 4 | Miscellaneous Financial Records, 1956-1977 |
| 6 | Checking and Savings Account Statements, 1961-1981 |
| 2 / 1 | Dues Records, 1956-1978  
- Includes individual cards for each member  
Donation Records, 1963-1971  
Purchase Records, 1955-1979 |
| **Series III:** Special Projects and Publicity |
| 2 | County Fairs, 1959-1973  
Operation Santa Claus, 1964-1977  
Erkine Memorial Chapel, 1970-1974 |
| 3 | Miscellaneous Publicity concerning Special Projects  
- Includes newspaper clippings |
| **Series IV:** Executive Board Records |
| 4 | Executive Board Records, 1969-1974  
- Includes invitations to join the board, acceptances, rejections, and resignations |
| **Series V:** Correspondence |
| 5 | Miscellaneous “bulk” mailing correspondence, 1957-1975 |
| 6 | Correspondence concerning the Dissolution of the Auxiliary, 1980-1981 |