When you log onto Form, it will give you the option to pick between Quiz and Form, though it may not look like it at first, these two options are used for different data outcomes. In the Quiz option, you can add a grading system (or Point System) that will calculate how many people in a percentage that picked answers A-Z.

Forms are good for collecting a public opinion. With this, you’re not really looking for an answer, but more of an average. This will give you stats similar to the quiz but there will be no right or wrong sections.

Here is a graph that will appear in the Response tab. The more answer you get the more complex your graph will be.

The display of the quiz will look something like this. When you add how many points each question is worth they will appear next to the question. After the test is taken, a total of how many points will show the user their grade.

You can also customize your quiz/form with different colors or selected backgrounds.

On the top right corner on the browser, you can click Preview and see what other people are seeing on their side.

Beside the question will show a button to add a photo. You can on add one photo per question.

From here, you can upload an image from your computer or search through Bing to collect an image from online.
Microsoft Form makes it really easy to take your data and transform it into an Excel sheet. With this Excel sheet, you can create pivot tables which are tables that allow you to extract the significance from a large, detailed data set. This can be a great way to summarize, analyze, explore, and present your data!

First, head to your responses tab and under the results bar, you should see "open in Excel" button. Once you open that, it will automatically open a pivot table in an excel sheet, it does all the work for you!

Here, you can see an example of how the table should look. It will give you the date/time that each person has taken your quiz/form along with completion time, their name and email, and the answer that they chose.

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