

# OHIO UNIVERSITY LIBRARIES LOCATION RELEASE

I, \_\_\_\_\_, a representative of Ohio University Libraries  
(Libraries representative's name)  
**(Athens), hereby grant to** \_\_\_\_\_, a filmmaker/  
(Applicant's name)  
**photographer affiliated with** \_\_\_\_\_ **as a**  
(office, department, college, organization, etc.)  
**staff/faculty/student/community member, permission to use premises in**  
(circle one)  
**the Libraries described as** \_\_\_\_\_  
(area(s) and Libraries in which recording will take place)  
**from** \_\_\_\_\_ **to** \_\_\_\_\_ **on** \_\_\_\_\_ **for the purposes of creating a**  
(start time) (end time) (mm/dd/yy)  
**visual or audio recording.**

## **FILMMAKER RIGHTS**

- Rights to all recordings made on said premises.
- Right to use said recordings in any manner he/she may desire.

## **FILMMAKER REPONSIBILITIES**

- Acquire *permissions from all recognizable individuals* in recordings.
- Use of equipment and/or props in a manner that *will not damage premises or unduly restrict the access of others.*
- Leave the premises in a *clean, uncluttered and undamaged* condition.
- Abide by all applicable University Libraries policies and guidelines.
- Carry this signed form while shooting in the Libraries.

## **In agreeing to the terms of this release, the University Libraries and the Filmmaker/Photographer affirm the following:**

We support the notion that privacy is essential to the exercise of free speech, free thought, and free association. In a library, the right to privacy is the right to open inquiry without having the subject of one's interest examined or scrutinized by others.

We support the development and presentation of exhibits, displays, performances, lectures and recordings (video and audio) that enhance the academic experience, contribute to a trusted and welcoming library environment, stimulate creativity and curiosity, and enrich the intellectual and cultural life of the University's community.

We do not support works which are purely defamatory, willfully false, obscene, blasphemous, inciting to hatred, or purposefully discriminatory.

**University Libraries reserves the right to change the location, date or time for access, suspend or terminate photographing or recordings, and/or revoke this release without prior notice.**

<b>Applicant:</b> _____ (Your signature here)	<b>Date:</b> _____ (mm/dd/yy)
<b>Libraries Representative:</b> _____ (Your signature here)	<b>Date:</b> _____ (mm/dd/yy)